

Team:	Board	Attendees:	Karen Rybak, Jeff Manhardt, Tom Wojcik, JoAnn Boehm Directors: Melissa Wallace, Susie Shimamoto, Karen Rybak, Jim Carlins, Greg Zelfond, Gary Dahlstrom Special Guest: Joe Roccisano - United Way
Roles:	Jeff Manhardt		Facilitation
	Jeff Manhardt		Meeting minutes
	All		Participate
Date:	4/19/11		
	5:55-7:50	Absent:	Nancy Mingus, David Lynch, Jackie May, Mark Kwandrans, Ward Bray,

ACTION REGISTER	Action Items are documented on the Open Action Summary.xls
------------------------	--

Meeting Minutes:

Outreach

- Project Management for NonProfits Pilot Project 2010 – Executive Sponsor Closeout Report
 - Presented by Karen Rybak and distributed to Board after the meeting
 - Outstanding question - The Product of the Project - Toolkit, templates, etc have been requested by other PMI organizations. How should the Board respond to these requests?
 - Next program will start in the Fall and will be headed up by Liz Englert
- Corporate Outreach 2010-11 Strategy Approach
 - Presented by Gary Dahlstrom and distributed to Board after the meeting
 - Strategy presented is vastly different then current mission to market PMI to Corporations with the goal of recruiting new members.
 - New mission recommendation is to add value to Buffalo area corporations by addressing PMO concerns, management of project managers, retention issues, methodologies and adding value to the business units
 - Board agreed to digest the information and prepare for debate at the May Board meeting

Membership

- Discussing wine tasting event for June
- Reviewed completed volunteer recognition meeting
- Continuing to search for volunteers to fill open positions
- Membership Database project business requirements is active
 - Open question - Who is the project manager?

Administration

- [Project tracking spreadsheet](#) available on Google Docs
- Google Docs Project

- Training complete for Administration, Membership, President, Professional Development
- Great feedback on training
- Outreach, Finance still need to schedule training sessions
- Bylaw changes - Sent to membership through newsletter, email, website
 - May dinner meeting vote planned

Professional Development

- Spring PDD - great success for membership
 - Revenues outpaced expenses
- Fall event planning will start in May

Finance

- No representation

Roundtable -

Next meeting - May - Date TBD